**“LIVE” AND “COMPLETED” FILE REVIEW**

1. Apparatus files: add to <div type=”apparatus”> either subtype=”manuscript” or subtype=”work”
   1. Add these subtypes also to <ref type=”apparatus”>
2. Witness files: doc type correctly identified “witness”; in the first div, the @type should also be “witness” while what is currently identified as the @type should be @subtype.
   1. The genres presently named @subtype=”prose” for witnesses need to be refined. While @subtype=“Poem” suffices, prose categories are too various to call them all “prose.” We’ve already used type=”lesson” and type=”sermon”, I believe. What’s called “prose” in the “Account” should become “essay.”
3. Figure files: doc @type should be identified as “figure” in both header and the first <div> of body, but the @subtype should be “drawing” or “engraving” or what have you.
4. All glosses files: the doc @type in header and in first <div> of body should be “glosses”. If you see the file type work\_glosses or work\_glosses2, replace with <div type=”glosses”>
   1. For “glosses” make subtype=”contextual”
   2. For “glosses2” make subtype=”textual”
   3. add paragraph tags within each note
   4. Rename files/ rename filedescr/subtitle to [contextual] or [textual]
5. Witness files: In header, define <handNote> as detailed as possible for entire document, including script and medium.
   1. If a very localized change in medium or script needs to be made in the course of markup, can use the <hi> tag.
   2. If more than one hand defined in <handNote>, and the manuscript is genuinely a collaboration, use <handShift corresp=”xxx”> to define the starting hand, and the same tag when hand shits to another.
   3. If there is a very localized change of hands, can put <handShift new=” “> nested within an <add> tag. Am I remembering this instruction correctly?

Actually, if the <add> is used, a @hand can be associated with it. This may eliminate the need to internalize a <handShift>—particularly if the <add> is paired with a <hi>. Note, however, that neither the <add> nor the <hi> supports the @medium or @script directly—instead supporting only the @rend. You *could* encode something like <add hand="#JR" rend="pencil"><hi rend="print">…</hi></add>, but I could see this becoming a rather awkward.

Another possibility—one that might prove less awkward, more flexible, and more consistent in its application…

The Ruskin Project could adopt the solution (for handshifts and similar interventions) that was used by the Kempe Project.

First, we defined a set of hands in our XML headers:

<physDesc>

<handDesc hands="16">

<handNote xml:id="SALTHOWS" medium="ink-black" scope="major">

<p>Hand responsible for the main text, catchwords, and quire

signatures.</p>

</handNote>

<handNote xml:id="LITTLE\_BROWN" medium="ink-brown" scope="minor">

<p>Small hand, possibly Salthows, providing marginal annotations and

occasional insertions or corrections.</p>

</handNote>

…

</handDesc>

<physDesc>

Next, we encoded a series of tag declarations (bear with me) in those headers:

<encodingDesc>

<tagsDecl>

<rendition xml:id="SAL" corresp="#SALTHOWS" scheme="css">color: #000;

</rendition>

<rendition xml:id="LB" corresp="#LITTLE\_BROWN" scheme="css">color:

#960;</rendition>

…

</tagsDecl>

</encodingDesc>

The combination of these entries—which we actually commented out in each header (because an XML ID is supposed to occur only once)—enabled us to link XML medium and scope [and/or script] with HTML color via a simplified entry in our XML bodies—like this:

<hi rendition="#SAL>…</hi>

In instances where text appeared bold, or in italics, etc., we could even mark up this using the same <hi>:

<hi rend="bold" rendition="#SAL>…</hi>

The *#SAL* in the above examples associates the <hi> in our XML body with a corresponding <rendition> defined in our XML header, and that <rendition> is in turn associated with a <handNote> in the header.

1. In locus, list images individually, instead of a range
   1. Code in rectos / versos and call these out to user
   2. Did we say that we’d continue to place the ID for facs in <pb>?

We were undecided. This is where I suggested that an element—though I didn’t (and still don’t) know which one—was probably needed to identify your editorial page numbers from Ruskin’s page numbers. Assuming that a suitable element can be found for the editorial page numbers—and I think that one can—I’d say continue to place the facsimile ID in the <pb>.

1. I also have a note from Thurs evening to “Turn on/off gloss”: I don’t remember what this means.

I think that this refers to textual glosses’ default display (e.g. off) on the site and a button to toggle their default display (e.g. on).

1. Titles and Names
   1. Revise Regularization Crib
      1. Review and incorporate additions to all coders’ copies of crib
      2. Transfer all listings in Titles @type=”architecture” to Names @type=”building”
      3. Other Names / Titles revisions
         1. Names: Change @type=”constellation” to @type=”astronomical”
      4. Regroup columns
      5. Review current list of @types for Titles and Names. Can some categories be simplified? Eliminated from markup altogether?

Yes? I do *love* simplification.

* 1. Revise Search menus
     1. My understanding is that the Search programming will automatically add new Title and Name @types as they’re created.
     2. Probably will need to eliminate @types of Names and Titles in the current Search menu that no longer exist? (The crib for Titles especially has been radically streamlined since the pulldown menu for Titles was compiled.)
  2. Scan and revise all files as needed
     1. Search <title xml:id and add missing @type
     2. Search <title type=”architecture” and amend to <name type="building" corresp="xml:id">.
     3. Search <persName type="pen"> and amend to <name type="pen" corresp="xml:id">
     4. Search <persName type="fictional"> and amend to <name type="fictional" corresp="xml:id">. (All of these may already be marked up properly.)
     5. Search <name type=”constellation”> and amend to <name type=”astronomical”>
  3. Be on lookout for Titles that haven’t been marked up at all. (Less likely that Names have escaped markup, but maybe.)